



East Rudham Parish Council

Annual Parish Council Meeting Minutes

Tuesday 18 June 2024

Parish Councillors present: Malcolm Pearson MBE (Chairman), John Dawson, Sue Jones, Rosemary Weeks, Richard Spencer and Terry Hibbert. Also in attendance: Jodie Bond (Parish Clerk). There were no members of the public present.

1. Welcome and to receive apologies for absence

The Chairman welcomed those present. Apologies received from Mark Tizard, Tony Elburn, Trevor Davis, Chris Morely and Michael Chenery. Apologies accepted.

2. To fill a parish councillor vacancy by co-option

Terry Hibbert has attended the past 3 meetings and forwarded his co-option application to the Council for consideration. Following his introduction the Clerk asked the Councillors to cast a vote by way of a show of hands. The vote resulted in a unanimous decision to co-opt Terry Hibbert. The Council therefore RESOLVED to co-opt Terry and the declaration of office was duly signed. Proposed by Cllr Pearson, seconded by Cllr Dawson.

3. To receive declarations of interest in items on the agenda and consider any requests for dispensations

There were none.

4. To approve the minutes of the meeting held on 21 May

The minutes were approved without amendment and signed by the Chairman as a correct record.

5. To report progress on items not on the agenda from the last meeting

The Clerk advised that the West Rudham village sign height issue was raised at the last West Rudham Parish Council (WRPC) meeting, and they advised that this was raised some time ago with Highways who did not deem it to be an issue. WRPC has however asked for the village sign to be moved further back with the new gateways, once they are installed.

6. To hear from Borough Councillor and County Councillor, if attending

There were none.

7. Open forum for Public Participation: an opportunity to hear from members of the public

There were none.

8. To receive updates from council members

8.1 Jack's Lane Windfarm community fund

No report due to Cllr Davis' absence.

8.2 SAM2 & Speeding report

SAM2

May 2024

Location: Village Green

85th percentile speed: 29.9mph

Max speed: 60mph

Total number of vehicles: 126839

Average speed: 26.6mph

Speed Watch

Cllr Spencer reported that the Speed Watch will be taking on the management of the West Rudham Parish Councils SAM2 in due course and will attempt to co-ordinate it with the Speed Watch sessions and East Rudhams SAM2 if possible.

8.3 Helping the elderly that fall in the community project

No further update, but it is understood that volunteers will be required.

8.4 Electric car charging point

No further update.

9. Open Spaces & Highways Issues

9.1 Receive update on new bus shelter on Eye Lane

The NCC PPS grant has been received and payment has now been sent to Able Engineering. Cllr Elburn is still in contact with the developers, however they have still not been to site to mark out the position for the bus shelter. If this is not done in the very near future the bus shelter installation will go ahead to prevent further delays.

9.2 Agree request to place picnic benches on The Green

Following discussion the Council RESOLVED to approve the picnic benches on The Green this summer, subject to there being no glass allowed and the grass being cut around them for the duration.

9.3 Discuss signage around The Green/village and review signage rules

Following review, the Council RESOLVED to approve the rules subject to the inclusion of a further previously verbalised rule which is 'no signs to be attached to the fencing'. All AGREED.

9.4 Consider and agree highways projects and apply for funding from the NCC Cllrs LMF

Cllr Pearson proposed that the kerbing on the north side of the Green is the next priority. Cllr Pearson asked members for any other suggestions for Highways related projects that could be considered. Cllr Jones mentioned the Groveside bus shelter and Cllr Dawson suggested

maintenance of the existing trod. However, following discussion the Council AGREED that the kerbing is the priority. An up-to-date quotation will be requested in the first instance.

The Highways Inspector will be asked to re-assess the Groveside bus shelter feasibility. Clerk to also ask the Highway Rangers/Highways Dpt to widen the trod/pavement along from the egg shop, and to clear the grass from the middle of Anchorage Lane.

9.5 Agree date for Stone Pit Wood Parish Councillor site visit

Cllr Pearson proposed that Councillors have an informal meeting, particularly for our new members, to view the assets the parish council is responsible for including Stone Pit Wood (which has been managed for years by the Dominys and has been developed from a rubbish dump to a wildlife haven), also the play park, cemetery, village green, land on Broomsthorpe Road, churchyard etc. Members agreed to meet one Saturday morning (date to be confirmed outside of this meeting).

9.6 Agree date for Historical / Archives Day

Cllr Pearson noted that additional historical information has become available and proposed that another Archives Day is organised in September for members of the public to attend. It will be held in the church this year to help them raise some money from the refreshments. Cllr Pearson also suggested that a permanent display is set up in the church. All AGREED.

10. East Rudham Cemetery & Churchyard

Cllr Pearson advised that a lot of work is now going on in the cemetery, now that the weather has picked up, to level and replace the broken and fallen gravestones. Additional weed killer is needed to remove weeds. All AGREED to go ahead with the purchase of the weed killer as needed.

Cllr Elburn had discussed with Cllr Pearson that the grass is getting very overgrown to the back of the church yard which needs attention. This could be managed under a wildlife friendly programme of works.

Cllr Pearson also noted that Cllr Elburn undertakes many of the parish council duties and tasks which we are very grateful for, however Cllrs Spencer and Hibbert both agreed to help with the parish clock, or changing the village signs and other tasks going forward. Thanks given.

10.1 Review and approve cemetery fees

This item will be deferred until next meeting.

11. Newsletter

Cllr Weeks asked for any inclusions to be received by 10th August.

12. Financial Matters

12.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list (below).

Payments

Clerk	Salary (June)	£220.80
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13. Planning Matters

13.1 To receive results of applications.

22/01146/F | at Land NE of 5 Eye Lane and S of The Bungalow Fakenham Road East Rudham

Variation of Condition 3 attached to Planning Permission 21/00498/FM: Proposed residential development of 10 dwellings. PC comment | BC decision - PENDING

24/00345/F | Conversion and rebuilding of outbuilding into dwelling at Old White Horse

Station Road East Rudham King's Lynn Norfolk PE31 8RB.

PC comment | SUPPORT - BC decision - PENDING

24/00119/F | Part conversion of commercial unit into dwelling, extension and alterations.

at Old White Horse Station Road East Rudham, PE31 8RB.

PC comment – SUPPORT - BC decision - PENDING

24/00894/F | Two storey rear extension at Church Cottage Fakenham Road East Rudham PE31 8QZ

PC comment – NEUTRAL - BC decision - PENDING

Cllr Dawson agreed to attend the BC planning session in September.

13.2 To receive applications for consideration

TEN – The Rudham Deli has applied for a temporary alcohol licence which would only apply to occasional events. No objections.

14. To receive and consider any correspondence

Email regarding open gardens event – they are hoping to do a joint event next year with East & West Rudham.

15. Review and adopt a social media policy and agree to set up a Facebook page

Following review, the Council RESOLVED to adopt the Media Policy presented by the Clerk. The Council RESOLVED to set up a Facebook page and designated Cllr Spencer to manage the day to day running of the page, with agreement of each post from the full council and with input from the Clerk where required.

16. Receive items for next agenda and note the date of the next meeting

The next meeting will be held on 16 July at 7.15pm. The Chairman thanked everyone for attending and closed the meeting at 8.20pm.

Signed by Chairman: Date: